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Executive Registry

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MEMORANDUM FOR: Deputy Director of Central Intelligence  
Chairman, National Intelligence Council  
Deputy Director for National Foreign Assessment  
Deputy Director for Operations  
Deputy Director for Science and Technology  
Deputy Director for Administration

FROM: Director of Central Intelligence

SUBJECT: Washington Quarterly Roundtable Luncheon -  
5 November 1981

1. We have invited 30-35 Houston and Washington Quarterly Roundtable members of the Center for Strategic and International Studies for a luncheon meeting here at Headquarters on Thursday, 5 November. The Quarterly Roundtable is a relatively small group of thoughtful business leaders who have an interest in developing a sharper focus on a number of the key issues before our country. The group has met with leaders in the policy community such as Senators Sam Nunn and William Roth, General David Jones, Henry Kissinger, James Schlesinger, and Henry Wallich.

2. The group will be coming by bus. After their arrival they will proceed to the Bubble. I would like Mr. Fitzwater to provide them with a 10-minute introduction to the Agency followed by a 20-minute presentation by Mr. McMahon discussing the analytical side of the Agency. The group will have lunch in the Executive Dining Room at 1200 or 1230 hours. I plan on making a few remarks which will be followed by a question and answer period. The luncheon will adjourn at about 1330 hours.

3. I would like all of you to attend the luncheon, if feasible. In addition, each Deputy Director should invite two of his bright, upcoming officers (at the GS-14/GS-15 level) to attend the luncheon.

/s/ William J. Casey

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